

MINUTES OF REGULAR MONTHLY MEETING
Monday, December 11, 2023 – 1:30 p.m.

The regular monthly meeting of the Board of County Road Commissioners of Houghton County, Michigan, was held at the office in Ripley, Michigan on Monday, December 11, 2023 at 1:30 p.m.

PRESENT: Pete Torola Chairman
William H. Siler Vice Chairman – via phone
Gene Londo Member
Kevin P. Harju County Engineer
John Cima Assistant Engineer
Lori Budweg Secretary

GUESTS: Tim Gasperich

The meeting was called to order by the chairman, Pete Torola at 1:30 p.m.

Moved by Mr. Londo and supported by Mr. Torola, to approve payment of bills and payrolls in the amount of \$853,765.77, covered by AP vouchers #23/24-10, #23/24-11, #23/24-13, #23/24-14 and #23/24-16, payroll vouchers #23/24-12, #23/24-15, and #23/24-17 and to approve the minutes from the November 6, 2023 monthly meeting. On a voice vote, the motion carried. Ayes 2, Nays 0.

Correspondence was read and discussed.

Moved by Mr. Londo and supported by Mr. Torola, to authorize Kevin Harju to send out RFPs for PE and CE for the 2026 Woodbush Road over Traprock River bridge project as approved by MDOT. On a voice vote, the motion carried. Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to authorize Kevin Harju and John Cima to attend the County Engineers Workshop. On a voice vote, the motion carried. Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to authorize Kevin Harju, John Cima, Rob Tarvis, Keith Jenich, Jr., Mike Keranen and any Commissioners interested, to attend the Winter U.P. Roadbuilders meeting. On a voice vote, the motion carried. Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to authorize Kevin Harju, John Cima and any Commissioners interested, to attend the CRA Annual Conference. On a voice vote, the motion carried. Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to accept setting a minimum amount of \$5,000 repair fee for any damages done to the pavement by the contractor. Until this fee is paid all operations in the HCRC right-of-way by the contractor shall be ceased. On a voice vote, the motion carried. Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to adopt the resolution pertaining to Sleepy Hollow Road to correct the Act 51 Mileage. (See attachment) On a voice vote, the motion carried Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to accept the GASB 74 &75 report from Watkins-Ross. On a voice vote, the motion carried. Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to accept changing the December 2024 meeting to December 16, 2024. On a voice vote, the motion carried. Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to accept the MERS Health Care Savings Addendum to Division #301310 for a retirement in 2024. On a voice vote, the motion carried. Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to authorize payment of the CRASIF 3rd Quarter Premium in the amount of \$10,761.00. On a voice vote, the motion carried. Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to accept changing the payroll date to Wednesday, November 27, 2024 from November 28, 2024 when the banks will be closed due to the Thanksgiving Holiday. On a voice vote, the motion carried. Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to authorize Kevin Harju to enter into a Service Agreement for Bootjack Road / Traprock Valley Road work with the Village of Lake Linden for their portion of the road. On a voice vote, the motion carried. Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to hire Aders Kallungi for the Elo garage opening in January 2024. On a voice vote, the motion carried. Ayes 2, Nays 0.

Moved by Mr. Londo and supported by Mr. Torola, to adjourn the meeting at 1:56 p.m., there being no further business. On a voice vote, the motion carried. Ayes 2, Nays 0.

**RESOLUTION TO CORRECT ACT 51, P.A. 1951,
ROAD CERTIFICATION DATA**

At a regular meeting of the Board of County Road Commissioners of Houghton County, Michigan, held at its office in Ripley, Hancock, Michigan, on Monday, December 11th, 2023, the following matter was considered and a resolution unanimously adopted by said Board as follows:

WHEREAS, 0.68 Miles of Sleepy Hollow Road (P108C) in Section 9 and 10, T52N, R34W, Portage Township, has been maintained by the Houghton County Road Commission for over 30 years, and;

WHEREAS, the Houghton County Road Commission has certified, in error, 0.40 Miles of that road known as Sleepy Hollow Road (P108C), from its intersection with Lake Avenue South (P108) to the North, and;

THEREFORE, BE IT RESOLVED, that the Houghton County Road Commission does hereby accept into its system, the correct distance of 0.68 Miles of Sleepy Hollow Road (P108C), and;

BE IT FURTHER RESOLVED, that the Houghton County Road Commission Act 51 certification map during calendar year 2023 on map no. 20 be recognized to reflect the corrected distance of 0.68 Miles of Sleepy Hollow Road (P108C) in Portage Township.

Motion carried by the following vote:

YEAS: Londo, Torola

NAYS: None

I, Lori Budweg, Secretary of the Board of County Road Commissioners of the County of Houghton, do hereby certify that the above resolution was passed by vote of said Board on the 11th day of December, 2023.

Lori Budweg, Secretary